



OFF-SHORE INTERNATIONAL ENROLMENT APPLICATION FORM

Applicant's Personal Details

Family Name		<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other
Given Name(s)		Date of Birth		
Do you have a spouse or dependants?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, will they be joining you in Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Address in your Home Country

Unit No	Street No	Street Name		
City		Country	Area Code	
Phone/Mobile		Email		

Address in Australia

Unit No	Street No	Street Name		
Suburb		City	Area Code	
Phone/Mobile		Email		

Postal Address if difference from Address in Australia given above

Unit No	Street No	Street Name		
Suburb		City	Area Code	
Postal delivery information (e.g. PO Box 254)				

Where are you currently living? Home country Australia Do you have relatives living in Australia? Yes No
(If Yes provide details)

Do you have a spouse or dependant Yes No

If Yes, are they joining you in Australia? Yes No

Emergency contact details

Name	Relationship to you
Address	Contact number
Email address	

Education Agent details

Agency Name	Branch Name
Contact Person	Contact Phone
Contact Email	

Passport details

Country of Birth	Passport No (Attach a certified and legible copy of Passport)	Nationality (As per Passport)
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Visa History

Do you currently hold a Student Visa?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, a certified copy of your current Student Visa must be provided.
Have you ever held a student visa in Australia before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, what sub-class and expiry date?
Have you ever held any other Australian visa before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, what sub-class and expiry date?
Have you ever had a visa to Australia refused or cancelled?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, provide an explanation why and include a copy of the Refusal Letter.
Which Immigration Office will you be submitting your visa application to?		

Education History



Form containing sections: Have you studied with our College before?, Have you studied in Australia before?, Date from, Date to, Full name of Institution, Full name of Course/Qualification, Course Status, Do you wish to claim Credit Transfer..., Employment History, Health Information, Overseas Student Health Cover (OSHC), English Language Requirements.



If you do not hold a current certificate of English proficiency, have you completed a qualification in Australia that is higher than Certificate IV within the last 2 years? Yes No

Have you studied in English before? If so provide details and attach certified copy of certification achieved. _____

I understand that if I cannot provide evidence of the level of English proficiency for the course(s) I am seeking to enrol in, I will be required to enrol in the required English course(s) delivered by the College to attain the necessary level of English proficiency before I can commence my vocational course(s). ELICOS students will set an English placement test. Yes No

ELICOS Course Fees Please tick the level/s you are enrolling in. (All fees are in AUD \$).

Which English level/s do you wish to study? (You must sit an English test to enable us to determine the English course that would best suit you).

General English (Starter - Upper Intermediate)		Duration	Enrolment	Materials	Tuition	TOTAL FEE
<input type="checkbox"/>	General English – Level 1					
<input type="checkbox"/>	General English – Level 2					
<input type="checkbox"/>	General English – Level 3					
<input type="checkbox"/>	General English – Level 4					
<input type="checkbox"/>	General English – Level 5					

VET Course Fees Complete the details of the Vocational Education and Training (VET) qualification/s you are enrolling in. (All fees are in AUD \$).

Qualification Code and Title	CRICOS Code	Duration	Enrolment	Materials	Tuition	TOTAL FEE
<input type="checkbox"/> BSB42015 Certificate IV in Leadership and Management	096434B	52 Weeks				
<input type="checkbox"/> BSB51918 Diploma of Leadership and Management	096435A	52 Weeks				
<input type="checkbox"/> CHC30113 Certificate III in Early Childhood Education and Care	098402E	50 Weeks				
<input type="checkbox"/> CHC50113 Diploma of Early Childhood Education and Care	098403D	100 Weeks				
<input type="checkbox"/>						
<input type="checkbox"/>						

Do you intend to apply for a University Pathway? Yes No
If Yes, Name of University
Name of Program

Payment Options

An initial deposit up to a minimum 50% of the Total Course Tuition Fee(s) plus Enrolment and Material fees is payable once you have accepted a Letter of Offer and signed and returned the Written Agreement from the College. You have the option to pay a higher amount; please contact the College if you wish to do so. Enrolment fees are non-refundable. Refer to our Refund Policy. Payment plan options may be available subject to approval.

Financial Information

Do you have the required annual minimum amount of AUD to pay your course fees and support? Yes No Indicate \$AUD available to you \$ _____

Unique Student Identifier (USI) Number

Do you have a USI number? Yes No

If Yes, please provide your USI number: _____

If No, the College will assist you to apply if you commence studies with us. It is an Australian Government requirement that we cannot issue a qualification to a student who does not have a USI number.

Airport Transport

I require airport pick-up and I accept there is an additional charge paid directly to the transport company. Yes No

APPLICANT DECLARATION

By completing this form I agree to the terms and conditions of studying with this College as set out in the International Student Handbook and give written permission to the College to access my personal information and use it for their own statistical purposes. I also declare:

- The information provided in this Enrolment Application Form is accurate and complete. I authorise the College to obtain other details relating to my application as necessary.
- I agree to be bound by the College rules and regulations in force from time to time and otherwise to follow acceptable codes of behaviour, attendance and academic performance and show a concern for other students.
- I understand that if offered a place in a course of study I am obligated to pay fees and meet all other requirements of the College before my enrolment is confirmed.



- 4. I agree to pay all fees and changes according to the payment schedule that is part of the agreement.
5. I am aware of and understand my financial obligations relating to studying in Australia with the College.
6. I acknowledge that the provision of incorrect information or documentation, or with withholding of information or documentation relating to my application may result in the cancellation of my enrolment and the forfeiture of any tuition fees paid.
7. I am a Genuine Temporary Entrant and a Genuine Student and confirm that studying the program indicated in my application is my primary purpose for studying in Australia and I fully understand my obligations as an Australian student visa holder.
8. I understand I must complete a minimum 6 months of my principal course, including any 'packaged' program of courses with the College and that failure to do so may affect my Student Visa status.
9. It is my responsibility to obtain a student visa and to permit me to study full-time in Australia for the duration of my program.
10. I agree that the College may access Visa Entitlement Verification Online (VEVO) services at any time to confirm my visa status, work and study rights.
11. I have read the ESOS Student Fact Sheet before accepting the College's Letter of Offer and forwarding fees, available at: https://internationaleducation.gov.au/Regulatory-Information/Documents/esosstudentfactsheet4

The College reserves the right in its absolute discretion to reject any application for enrolment and shall be under no obligation whatsoever to give reasons for its decision. Enrolments at the College must be completed prior to the commencement date of the program / course(s) and a non-refundable fee must be paid to secure your enrolment. The College does not accept students who have not fulfilled all enrolment requirements prior to the commencement of a program or course(s).

Applicant Signature Name (please print) Date
Yes, I agreed to the terms and conditions as advised in the Student Handbook.

AGENT DECLARATION

I have reviewed the Enrolment Application and Statement of Purpose and have assessed the applicant as a Genuine Temporary Entrant and a Genuine Student, confirming that studying the program indicated in their application is their primary purpose for coming to Australia and that they fully understand their obligations as an Australian student visa holder. I believe the applicant is academically qualified for the program they have applied for and has, or will have, the English proficiency level required to commence the program. I have verified to the best of my ability the authenticity of documents supplied with this application. I am satisfied that the applicant has access to the total funds required while in Australia to cover all tuition costs, return airfare, overseas health cover and living expenses for themselves and any dependants.

Agent Signature Agent Name (please print) Name of Agency (please print) Date

Submitting your Application

Return this form with the relevant supporting documents to Blue Bay College
Suite 1, Level 1, 72 Nerang Street | Southport QLD 4215 | Australia | enrol@bluebaycollege.com.au
OR
Your Education Agent

STUDENT INFORMATION

Update Contact Details The College must be notified of changes in student contact address, telephone number, email address and fax number within seven (7) days of the change. This is required so that students can be contacted and receive important information which may affect their course or their enrolment.

Student Handbook, Policies and Procedures, Fees and Charges Our website and your International Student Handbook (which you can download from our website) contain useful information about your training course, fees, charges and refunds and must be read by you prior to your course Enrolment Application.

Refund Policy: Refer to the Refund Policy in your International Student Handbook. Refunds are requested using the Fees Refund Application form and will be paid under the conditions below within ten (10) working days of the events mentioned. Refunds are paid in Australian dollars.

Table with 2 columns: Withdrawal Reason and Amount Refunded. Rows include Visa refused prior to course commencement, Visa refused after course commencement, Visa refusal due to fraud, Withdrawal at least 28 days prior to agreed start date, Withdrawal less than 28 days prior to agreed start date, Withdrawal after the agreed start date, Enrolment cancelled due to actions of the student, CT or RPL awarded after course commencement, The College is unable to provide the course, Student Visa extension is refused, Student has no exceptional circumstances and did not complete at least 6 months of their principal program, Additional Fees and Charges (RPL Fee, Credit Transfer, Repeat Unit Fee, Assessment re-sit fee, Credit Card Fee, Accommodation Services, Airport transfers, RPL Fee).

CERTIFYING COPIES

